



## REQUIREMENTS FOR SUBDIVISIONS APPROVALS (RESIDENTIAL AND NON-RESIDENTIAL)

A person seeking to connect a Subdivision to the District's system must follow these procedures before sanitary sewer line construction can begin.

1. Request a Will Serve letter at [www.stvrainsdco.gov](http://www.stvrainsdco.gov)
2. Inclusion into the District. If parcel has not been included into the District, a Petition for Inclusion must be made and all related fees paid.
3. Upon issuance of Will Serve letter and after the property is included the Developer/Owner will need to submit the following for review and approval:
  - Execution of a Sewer Service Agreement.
  - One full paper size set and an electronic PDF of the construction drawings.
  - Payment of \$220 plan review fee per submittal and re-submittal.
  - Procurement and dedication of any necessary sanitary sewer easements to the District.
  - Payment of the main line inspection fee of 0.20 cents per foot of pipe or \$250 minimum.

After construction, plans have been reviewed, and if any changes need to be made to the plans the District will contact the Developer/Owner with a comment letter and the applicant would need to re-submit revised plans in electronic PDF for approval.

Construction may begin after a plan approval letter authorized by the District is sent to the developer/owner stating construction plans are approved and all conditions have been met.

Construction shall commence within one (1) year of the date on the approval letter. If construction does not begin within one (1) year, plans must be re-submitted for review and approval with payment of the current plan review fee.

Upon completion and after paving operations have been completed, record drawings in electronic PDF and X, Y & Z coordinates of manholes using District spread sheet, must be submitted for review and approval. Upon approval of record drawings, the following is required before an initial acceptance letter is issued, and before the District can sell any sanitary sewer connections.

- AutoCAD of record drawings.
- Cost of installation or line item unit costs (pipe size, lineal feet and manholes).
- 2 year warranty surety instrument in the amount of 15% of the sanitary sewer line construction cost or \$5,000 whichever is greater.
- Electronic PDF copy of the recorded Final Plat.